Date of meeting	Minute No.	Action	Comments
23/11/23	18	That the Integrated Care Board ("ICB") be requested to continue to provide an annual update to the Torbay Adult Social Care and Health Overview and Scrutiny Sub-Board on improvements in dental access and planned oral health	Requested and added to work programme for November 2024.
		improvement initiatives.	Complete.
23/11/23	18	That the ICB and Director of Public Health, and Director Adult and Community Services, Torbay Council explore and deliver joint communications to raise awareness of and promote access to dental provision, how to maintain good oral health and what to do if urgent dental care is required within Torbay.	Director of Adult and Community Services and Director of Public Health actioning and update awaited.
23/11/23	18	That the ICB and Director of Public Health and Director Adult and Community Services develop communication resources for use by frontline services and supporting web content to raise awareness of how to maintain good oral health, how to access routine dentistry and what to do if urgent dental care is required within Torbay.	Director of Adult and Community Services and Director of Public Health actioning and update awaited.
23/11/23	18	That the ICB and Director of Public Health and Director Adult and Community Services explore additional funding opportunities for mitigating oral health initiatives in Torbay.	Director of Adult and Community Services and Director of Public Health actioning and update awaited.
23/11/23	18	That the ICB and Director of Public Health and Director Adult and Community Services explore how to improve and expand access to screening to address the escalating rate of mouth cancer registrations and mortality.	Director of Adult and Community Services and Director of Public Health actioning and update awaited.

14/09/23	9	South Devon NHS Foundation Trust are requested to provide details of potential new opening dates for the diagnostic centre together with time frames for transfer from the temporary diagnostic centre at Newton Abbot Hospital over to the new premises at Market Street in Torquay.	South Devon NHS Foundation Trust confirm that an update will be provided as soon as potential dates can be confirmed.
14/09/23	9	South Devon NHS Foundation Trust are requested to provide an update on the performance of the diagnostic centre within the next 12 months.	South Devon NHS Foundation Trust confirm that this information will be provided as required in 12 months' time (September 2024) - added to the work programme for 2024.
14/09/23	9	South Devon NHS Foundation Trust are requested to provide information regarding the follow up of diagnostic targets versus actual targets within the next 12 months.	South Devon NHS Foundation Trust confirm that this information will be provided as required in 12 months' time (September 2024) - added to work programme for 2024.
14/09/23	9	South Devon NHS Foundation Trust are requested to provide an update around modelling to reduce lead in times for cancer diagnosis.	South Devon NHS Foundation Trust confirm that this information has been requested and will be provided as soon as it is available.
14/09/23	9	South Devon NHS Foundation Trust are requested to provide average statistical information as to the current delay between patient discharge from hospital and notification of discharge to the patient's GP (which can affect the timely prescription of ongoing medication).	South Devon NHS Foundation Trust confirm that this information has been requested and will be provided as soon as it is available.

14/09/23	9	South Devon NHS Foundation Trust are encouraged to further engage with local communities and Ward Councillors to publicise information concerning re-structuring of Torbay Hospital and any difficulties which may arise as a result of re- development works within the area	South Devon NHS Foundation Trust confirm that the Trust has recently approved its Communication and Engagement strategy for the site enabling element of the project and will ensure that all local stakeholders are kept fully updated on the plans at Torbay Hospital. Complete.
14/09/23	9	South Devon NHS Foundation Trust are encouraged to raise awareness of Torbay community and healthcare job opportunities through engagement with local communities, including the voluntary sector and care experienced people	South Devon NHS Foundation Trust confirm that the Trust remains committed to this requirement and will look to ensure that awareness of all employment opportunities is maximised throughout our local area. Complete.
14/09/23	9	South Devon NHS Foundation Trust are encouraged to expand the range of contractors who may tender for contracts to include smaller firms and local suppliers within Torbay	South Devon NHS Foundation Trust confirm that the site enabling programme will be procured locally (via the Trust ) and it will look to ensure that social value ( economic and environmental) is maximised for this element of the programme. The main construction element of the programme will be procured nationally and the Trust will continue to work with its national team colleagues to ensure that social value remains a key determinant of contract award. Complete.

## Adult Social Care and Health Overview and Scrutiny Sub-Board Action Tracker

14/09/23	9	Adult Social Care and Health Overview and Scrutiny Board Chairman writes to the Health and Social Care Minister seeking reassurance that the NHS re-building budget for hospital funding will be protected and not diverted towards the Reinforced Autoclaved Aerated Concrete (RAAC) crisis affecting many schools across the United Kingdom	Awaiting update.
17/08/23	3	Draft Strategy for Adult Social Care in Torbay Information concerning a website based approach for accessing care be provided to local MP's officers and other information offices within Torbay.	Director of Adults and Community Services and Head of Policy, Performance and Community Engagement to action. The timing of this needs to align with completion of the work on developing the Torbay Council website. Awaiting update.
17/08/23	3	Draft Strategy for Adult Social Care in Torbay A briefing note is circulated to all Councillors with information concerning the website based approach for accessing care.	Director of Adults and Community Services to action. The timing of this needs to align with completion of the work on developing the Torbay Council website. Awaiting update.

17/08/23	3	Draft Strategy for Adult Social Care in Torbay The Head of Policy, Performance and Community	Director of Adults and Community Services and Head of Policy, Performance and Community Engagement to action.
		Engagement is instructed to publicise information about the approach to accessing care to inform wider communities.	Awaiting progress update.
17/08/23	3	Draft Strategy for Adult Social Care in Torbay The Head of Policy, Performance and Community Engagement is instructed to widen the inclusion of people with protected characteristics in future consultations and report back to the Adult Social Care and Health Overview and Scrutiny Sub Board at a later date.	Director of Adults and Community Services and Head of Policy, Performance and Community Engagement to action. Awaiting progress update.
17/08/23	4	Draft Learning Disability Plan The Director of Adults and Community Services provides an update on the timeframe for the new data system at a future date to the Adult Social Care and Health Overview and Scrutiny Sub Board.	Added to the work programme as a future item. Director of Adults and Community Services to advise when update available.
17/08/23	4	Draft Learning Disability Plan The Director of Adults and Community Services provides an exempt report on the options appraisal and when it will be implemented to a future Adult Social Care and Health Overview and Scrutiny Sub Board.	Added to the work programme as a future item – date to be confirmed. Director of Adults and Community Services to advise when update available.

17/08/23	5	Adult Social Care Procurement and Contracting Review and Action Plan The Director of Adults and Community Services shares information with the Task and Finish Group Review on Procurement relating to work undertaken which allowed the revised work on Adult Social Care Procurement and Contracting to progress.	Director of Adults and Community Services to action. Awaiting information from Torbay and South Devon NHS Foundation Trust.
17/08/23	5	Adult Social Care Procurement and Contracting Review and Action Plan The Director of Adults and Community Services is requested to encourage Torbay and South Devon NHS Foundation Trust to work towards expanding the range of contractors who may tender for contracts to include smaller firms within Torbay.	Director of Adults and Community Services has written to the Deputy Chief Executive/Director of Transformation and Partnerships, Torbay and South Devon NHS Trust. Complete.